

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

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19 February 1976

MEMORANDUM FOR: All OCI Employees

SUBJECT : Nominees for Fellowships in Congressional
Operations for Executives for 1976-77

1. OCI is now accepting nominations for the Fellowships in Congressional Operations for fall of this year. The program is designed to give participants a thorough understanding of the congressional process through attendance at an intensive orientation program, full-time work assignments in the House and Senate and attendance at weekly seminar meetings with leading congressional, governmental and academic figures. In addition, agencies that have substantial activity with foreign governments are invited to send their candidates to a special segment in foreign affairs preceding the Congressional phase of the program. Foreign Affairs Fellows will attend an eight-week course, "Foreign Policy and the Congress," run by Johns Hopkins University School of Advanced International Studies. At the conclusion of that course, Fellows will enter the regular Congressional Fellowship program. CIA candidates can be (and usually are) nominated for both segments.

2. Nominees should be career employees, GS-13 to GS-16, with at least two years of federal government service. They should have demonstrated a high level of ability with the potential for holding positions of increasing responsibility. The program begins in mid-September and concludes the following August.

3. Past attendees, who could give those interested a more detailed picture of what is involved,
 currently enrolled in the program.

4. Those interested in being considered should consult with their branch and division/staff chiefs (who will have a brochure giving details of the program). Nominations from the divisions and staffs will be considered at the Career Service Sub-Panel meeting on 10 March, so members of that panel should have names ready to submit at that time.

Executive Office, OCI

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